

**WHITE PINE COUNTY**

**CONSERVATION DISTRICT**

744 E North Industrial Way  
Ely, Nevada 89315  
(775) 289-4065 x 104

**Annual Work Plan**

**FY 2017**

The annual work plan for the White Pine County Conservation District (WPCCD) was developed and adopted by the WPCCD board of Supervisors on May 19, 2016.

The plan contains the following key components to be addressed by the WPCCD in FY 2017.

- Management and Administration
- Education and Outreach
- Conservation Efforts (soil, water, wildlife habitat)
- Noxious and Invasive Weeds

#### **MANAGEMENT AND ADMINISTRATION:**

- Pay yearly dues to NVACD and NACD as funding allows.
- Post meeting notices in accordance with Nevada's open meeting law.
- Submit minutes and agendas within 30 days to the Nevada Division of Conservation Districts and State NRCS office.
- Submit financial statements, budgets and reports as required by state directives to ensure eligibility for grant funding.
- Maintain a list of projects that can be implemented as funding opportunities become available. Work with other state and federal agencies to identify high priority areas and projects.

#### **EDUCATION AND OUTREACH:**

- Develop a list of outreach opportunities to better inform the public of what the conservation district is doing on their behalf.
- Work with Cooperative Extension to visit with junior high and high school students that are interested in agricultural and natural resource fields and support local attendance at the Nevada Youth Range Camp.
- Provide judging support at the White Pine County Fair for the crops and gardens division.
- Set up a booth at the White Pine County Fair to update the public on CD activities.
- Organize a kid's day at a local ranch.
- Request to be added to the City Council and County Commission meeting agenda's to provide an update on CD activities.
- Develop a scholarship program for local high school seniors pursuing agriculture/natural resource related majors.
- Organize the annual meeting.
- Develop criteria for the cooperator of the year award.
- Attend annual Nevada Conservation Meeting.
- Attend Coordinated Resource Management meetings and actively engage in the CRM process.
- Utilize grant programs to help facilitate, promote and finance Conservation District resource programs.

## **CONSERVATION EFFORTS:**

### **Soil**

- Assist county and city governments with land use, natural resource and well head protection planning.
- Research the county ordinance for "Fugitive Dust Control."
- Explore grant opportunities for fire rehabilitation.

### **Water**

- Monitor activities by Southern Nevada Water Authority and help to evaluate impacts on agriculture and conservation in White Pine County.

### **Wildlife Habitat**

- Begin implementation and provide oversight for the Uhalde Pinyon-Juniper Removal project.
- Identify additional wildlife enhancement projects that are ready to be implemented when grant opportunities or other funding becomes available.

## **NOXIOUS AND INVASIVE WEEDS:**

- Support local Coordinated Weed Management Areas (CWMAs).
- Pursue grant opportunities as they become available.
- Research alternative noxious and/or invasive weed treatments in White Pine County.

# PROPOSED BUDGET

## WHITE PINE COUNTY CONSERVATION DISTRICT

### ESTIMATE OF RECEIPTS

For the Fiscal Year Ending June 30, 2017

RECEIPT SOURCE	AMOUNT
White Pine County Conservation District (Balance as of 4/1/2016)	\$8,499.73
State Funds	\$3,500.00
County Funds	
City Funds	
Other Government Funds (Specify)	
Administrative Income	
Interest (CD Checking)	
Grants for Projects (Uhalde PJ Removal Project)	\$22,632.11
Rental Income	
Contributions	
Building/Property Rental Fees	
Other Sources of Income	
<b>TOTAL</b>	<b>\$34,631.84</b>

# WHITE PINE COUNTY CONSERVATION DISTRICT

## ESTIMATE OF EXPENDITURES

For the Fiscal Year Ending on June 30, 2017

EXPENDITURE	AMOUNT
Employee Salary/Contract Labor (\$150.00/Mtg)	\$900.00
Fringe Benefit Expense	-
Travel (Fuel Expenses)	\$200.00
Property Lease	-
Telephone	-
Insurance – Building	-
Postage	\$100.00
Copying Expense	-
Office Supplies	\$200.00
Education & Information Expenses	-
Equipment Purchase (specify)	-
Building Expenses (maintenance, repair, operation)	-
Dues – NvACD	\$600.00
Dues – NACD	\$255.00
Dues - Other	-
Mileage	-
Investments (specify)	-
Internet	-
Bond and Insurance Expenses	-
Project Costs:	-
Uhalde PJ Removal Project (State Funds + CD Contrib.)	\$27,632.11
Support of State Vice President Travel and activities	\$200.00
Support of White Pine County Youth (2 @ Range Camp)	\$400.00
Support of Local Work Groups (CWMA)	\$3,000.00
Other Expenses (specify)	-
Utilities	-
Annual Dinner	\$500.00
Conference Registration Fees	\$500.00
Building Upgrades	-
Staff Support	-
<b>TOTAL EXPENSES</b>	
Projected Receipts	
Extra for Additional Expenses	\$34,487.11

# **White Pine County**

## **Conservation district**

744 E North Industrial Way  
Ely, Nevada 89315  
(775)289-4065 x 104

### **Annual Report & Final Financial Report For July 2016 - June 2017**

**Submitted: 09/01/2017**

## Annual Report

### Board of Supervisors during fiscal year 2017

Darren Jensen	Vice Chair	Lund
Jeff Weeks	Chair	Lund
Wade Rosenlund	Member	Lund
Gracyne Backus	Member	Ely
Julie Thompson	Member	Ely (term ended 12/31/2016)
Juan Carlos Cervantes	Member	Ely (March 8, 2017)
Carol McKenzie	County Apt. Rep	Lund
Kurt Carson	City Apt. Rep	Ely

### Other entities that participate with the conservation district

Eastern Nevada Landscape Coalition  
Tri-County Weeds  
White Pine County Extension Educator  
Nevada Division of Forestry  
Nevada Department of Conservation and Natural Resources  
Nevada Department of Wildlife  
Bureau of Land Management  
United States Forest Service  
Natural Resource Conservation Service  
Farm Services Administration

### Completed FY2017 Annual Work Plan Items

#### Management and Administration:

- Meeting notices were posted in accordance with the Nevada State Open Meeting Law.
- Minutes and agendas for all district meetings were submitted to the Nevada Division of Conservation Districts and State NRCS Office and provided to all entities that participated with the district.
- Dues paid to NVACD.
- Supervisor elections were held per state and federal guidelines at the annual dinner/meeting.

#### Education and Outreach:

- Outreach was made to several agencies to increase participation with the conservation district in identifying projects that the conservation district could potentially partner on.
- Provided WPCCD fact sheet for CD day at the state legislative session.
- One board member attended the annual Nevada Conservation meeting.

- CD chair worked with the Coordinated Resource Management planning and participated in the CRM process.
- The CD board utilized grant programs to help facilitate, promote and finance the removal of additional PJ areas and thistle treatments in Berry Creek within the Duck Creek basin for the betterment of sage grouse and other wildlife species.

**Soil Conservation:**

- WPCCD supported efforts by the local NRCS office for seven new conservation plans developed on private and public range allotments.

**Weeds:**

- The conservation district partnered with Eastern Nevada Landscape Coalition to provide funding to the Uhalde project for inventory and control of thistle in Berry Creek within the Duck Creek basin.

**Water Conservation:**

- Seven new contracts worth over \$1,491,000.00 for solar pumping plants, stock water troughs, fence, livestock water wells, livestock pipelines, brush management, range planting, high tunnel systems, and structures for water control, irrigation pipelines, and sprinkler system pivots.
- Board members continue to monitor activities by Southern Nevada Water Authority and help to evaluate impacts on agriculture and conservation in White Pine County.

**Wildlife:**

- The CD board utilized grant programs to help facilitate, promote and finance the removal of 150 acres of PJ in the Duck Creek basin for the betterment of sage grouse and other wildlife species.
- The conservation district submitted an application for grant funds in May 2017 to the Nevada Conservation Districts Program for a second Uhalde Ranch Pinyon-Juniper Removal project on approximately 1,300 acres in Duck Creek basin. Grant funding for the project was received in June 2017. Initial monitoring of the site prior to removal of pinyon-juniper trees was completed in June 2017 and a report submitted. PJ cutting will start in the fall of 2017. The project final report and monitoring report are scheduled for completion no later than 06/30/2022.

**FORM 6**

**Year End Financial Report**

White Pine County Conservation District

**SUMMARY OF RECEIPTS**

For the Fiscal Year Ending June 30, 2017

<b>RECEIPT SOURCE</b>	<b>AMOUNT</b>
State Funds	4,000.00
County Funds	
City Funds	
Other Government Funds (specify)	
Administrative Income (specify)	
Interest – CD, Savings and Checking	
Grants for Projects (specify) Uhalde Project	34,500.82
Rental Income (equipment, etc.)	
Contributions	
Building/Property Rental Fees	
Other Sources of Income - Annual dinner auction	392.00
<b>TOTAL INCOME</b>	<b>38,892.82</b>

**Submit by September 30<sup>th</sup> to:**  
State Conservation Districts Program

**FORM 6 (Continued)**

White Pine County Conservation District

**SUMMARY OF EXPENDITURES**

For the Fiscal Year Ending June 30, 2017

EXPENDITURE	AMOUNT
Employee Salary – Secretary/Treasurer	750.00
Fringe Benefit Expense	
Travel and annual NvACD meeting registration	738.74
Building Rent	
Telephone	
Insurance	
Postage	84.60
Copying Expense	
Office Supplies	
Education & Information Expenses	
Equipment Purchase (specify)	
Equipment Expenses (maintenance, repair, operation)	
Dues – NvACD	130.00
Dues – NACD	
Dues – Other	
Mileage	
Investments (specify)	
Internet	
Bond and Insurance Expenses	
Project Costs:	
Grant #1    CWMA Weed Treatments - subcontract	3,000.00
Grant #2    NV Forestry – Uhalde PJ Removal payments	22,625.82
Summit Forests Inc – Uhalde PJ Removal payment	4,529.10
Other Expenses (specify)	
Annual Dinner	943.67
<b>TOTAL EXPENSES</b>	<b>32,671.93</b>

**Submit by September 30<sup>th</sup> to:**  
State Conservation Districts Program

**FORM 6 (Continued)**

White Pine County Conservation District

**FINANCIAL SUMMARY**

For the Fiscal Year Ending June 30, 2017

- 1. BEGINNING OF YEAR FUND BALANCE:  
(Must Equal Funds Reported From End of Previous Fiscal Year)
  - a. List of Bank Accounts:
    - Certificate of Deposit ..... \$ \_\_\_\_\_
    - Checking Account ..... \$ 30,831.84
    - Savings Account ..... \$ \_\_\_\_\_
  - b. Cash on hand ..... \$ \_\_\_\_\_
  - c. Total fund balance ..... \$ 30,831.84
  - d. Accounts receivable grants ..... \$ \_\_\_\_\_
  - e. Accounts payable ..... \$ \_\_\_\_\_
  - f. Total funds available ..... \$ \_\_\_\_\_
  
- 2. END OF YEAR FUND BALANCE
  - a. List of Bank Accounts:
    - Checking Account ..... \$37,052.73
    - Savings Account ..... \$ \_\_\_\_\_
  - b. Cash on hand ..... \$ \_\_\_\_\_
  - c. Total fund balance ..... \$37,052.73
  - d. Accounts receivable grants ..... \$ \_\_\_\_\_
    - 1. Grant #1 ..... \$ \_\_\_\_\_
    - 2. Grant #2 ..... \$ \_\_\_\_\_
  - e. Accounts payable ..... \$ \_\_\_\_\_
    - 1. Item #1 ..... \$ \_\_\_\_\_
    - 2. Item #2 ..... \$ \_\_\_\_\_
  - f. Total funds available ..... \$ \_\_\_\_\_
  
- 3. SUMMARY:
  - a. Beginning of year fund balance (1.c. above) ..... \$30,831.84
  - b. Plus total receipts (from Receipt Summary) ..... \$38,892.82
  - c. Less total expenditures (from Expense Summary) ..... \$32,671.93
  - d. Must equal end-of-year fund balance (2.c. above) ..... \$37,052.73
  
- 4. ASSETS: List all assets (equipment, land, buildings, etc.) and estimate their value:
  - a. .... \$ \_\_\_\_\_
  - b. .... \$ \_\_\_\_\_
  - c. .... \$ \_\_\_\_\_

**FORM 6 (Continued)**

**USE OF STATE APPROPRIATED MONEY**

White Pine County Conservation District

For the Fiscal Year Ending June 30, 2017

Amount of State Appropriated Money: \$ 4,000

Carryover: \$ 8,199.73

Money Spent:

Category (specific) \$ 5,517.01

Balance Remaining: \$ 6,682.72

*Jeffrey A. Weeks*

09-01-2017

Authorized Signature:

Date

Name and Title Jeff Weeks - Chair - White Pine County Conservation District

**Submit by September 30<sup>th</sup> to:**  
State Conservation Districts Program